

RESOLUTION NO. 2015-132

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE ESTABLISHING THE QUALIFIED PARTICIPANT APPLICATION FEE FOR THE PERMIT SIMPLICITY PROGRAM

WHEREAS, on May 13, 2015 the City Council of the City of Elk Grove provided direction for staff to proceed with the creation and implementation of the Permit Simplicity program; and

WHEREAS, Permit Simplicity will offer building permit applicants an avenue to obtain their permits the day following the permit application; and

WHEREAS, in order to ensure Permit Simplicity participants are qualified to participate in this expedited permitting program staff must receive application from, screen the qualifications of, and approve program participants in advance; and

WHEREAS, the Elk Grove Building Department is operated as an enterprise fund and seeks to recover the full cost of its operations through permit fees, staff has studied the full cost recovery of screening, approving, and managing the data of participants in the Permit Simplicity program and has proposed the fee of \$61.00 per application; and

WHEREAS, by this Resolution, the City of Elk Grove wishes to establish fees for the processing of Permit Simplicity Qualified Participant applications in order to ensure the program is administered in a safe and legal manner, while recovering the cost of doing so.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elk Grove that the fees set forth in this resolution will take effect, with the following:

Section 1. Purpose. The establishment of fees is intended to provide for full cost recovery for the receipt and processing of applications to be considered a qualified submitter in the Permit Simplicity permit streamlining program, and the fee does not exceed the estimated cost to provide the service for which the fee is charged.

Section 2. Fee Required. Failure of any person to pay the required fee will prohibit consideration of the person's application as a qualified submitter in the Permit Simplicity program.

Section 3. Permit Simplicity Program Application Fee. The fee for a Permit Simplicity Qualified Participant application shall be in an amount of \$61.00.

Section 4. Fee Deferrals and Waivers for Appeals.

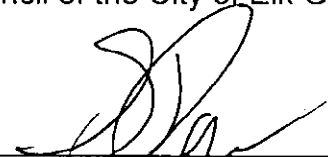
(a). Generally. The City Manager, or his/her designee, may grant a fee deferral or fee waiver of the application fee pursuant to this section. Any request for a fee deferral or fee waiver shall be made at the time of the filing of the Qualified Participant Application. If a request for fee deferral or fee waiver is filed, no fee shall be collected until a determination is made on the fee deferral or fee waiver. If the fee deferral or waiver is denied, applicant shall pay the application fee.

(b). Documentation Supporting Deferral/Waiver. In support of any application fee deferral or waiver, an applicant shall furnish such financial information as the City Manager or his/her designee deems reasonably necessary to make a decision on the fee deferral or fee waiver. Among other documentation, the applicant may submit evidence demonstrating that applicant is receiving benefits pursuant to: (1) the Supplemental Security Income (SSI) and State Supplemental Payments (SSP) programs (Sections 12200 through 12205.2 of the Welfare and Institutions Code), (2) the Aid to Families with Dependent Children (AFDC) program (42 United States Code 601 through 644), (3) the Food Stamp program (7 United States Code 2011 through 2027), (4) Section 17000 of the Welfare and Institutions Code, or (5) if the applicant declares under penalty of perjury that his/her/its monthly income is one hundred twenty-five percent (125%) or less of the current monthly poverty threshold annually established by the Community Services Administration pursuant to Section 625 of the Economic Opportunity Act of 1964, as amended.

(c). Effect of City Manager Decision. The City Manager's or his/her designee's determination on a fee deferral or fee waiver shall be final and there shall be no administrative appeal of the decision.

Section 5. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 24th day of June 2015.




GARY DAVIS, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK.

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2015-132

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

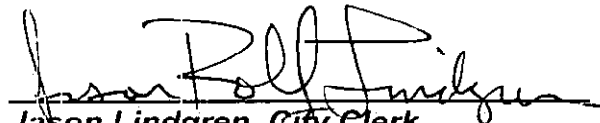
I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on June 24, 2015 by the following vote:

AYES : **COUNCILMEMBERS:** *Davis, Hume, Detrick, Ly, Suen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN : **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*


Jason Lindgren, City Clerk
City of Elk Grove, California